Ribbleton Avenue Infant School and Nursery

Ribbleton Avenue, Preston, PR1 5RU phone: (01772) 796037

Headteacher: Mrs E. Bishop

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28th November 2025

End of the Day timings

Dear Parents and Carers,

I am writing to remind you of our school's dismissal procedures and to clarify our expectations regarding the end of the school day. It is important for us to maintain a safe and orderly environment for all children and your cooperation in this matter is greatly appreciated.

School finishes at 3:15pm and children will not be released from their classes until the official end of the school day. We kindly ask that you refrain from knocking on windows or approaching staff to request that children be released early. Such actions are disruptive and can create unnecessary pressure for both children and staff.

We have strict legal timings for the school day that we must adhere to, and we would appreciate your understanding and support as it is essential that we uphold these procedures to ensure the safety and well-being of all our children.

Thank you for your attention to this important matter as we work together to create a positive school experience for everyone.

Yours sincerely,

Mrs Bishop
Head Teacher